



HILLINGDON
LONDON



Social Services, Housing and Public Health Policy Overview Committee

Date: TUESDAY, 27 FEBRUARY
2018

Time: 7.00 PM

Venue: COMMITTEE ROOM 6 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE UB8
1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

Councillors on the Committee

Wayne Bridges, (Chairman)

Jane Palmer, (Vice-Chairman)

Teji Barnes

Peter Davis

Becky Haggar

Shehryar Ahmad-Wallana

Tony Eginton

Peter Money

June Nelson

Mary O'Connor (Co-Opted Member)

Published: Monday, 19 February 2018

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This Agenda is available on the Council's Intranet (Horizon) at:

<https://modgov.hillingdon.gov.uk/ieListMeetings.aspx?CId=324&Year=0>

Putting our residents first

Lloyd White
Head of Democratic Services
London Borough of Hillingdon,
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Useful information for residents and visitors

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SOCIAL SERVICES, HOUSING & PUBLIC HEALTH

To perform the policy overview role outlined above in relation to the following matters:

1. Adult Social Care
2. Older People's Services
3. Care and support for people with physical disabilities, mental health problems and learning difficulties
4. Asylum Seekers
5. Local Authority Public Health services
6. Encouraging a fit and healthy lifestyle
7. Health Control Unit, Heathrow
8. Encouraging home ownership
9. Social and supported housing provision for local residents
10. Homelessness and housing needs
11. Home energy conservation
12. National Welfare and Benefits changes

Agenda

CHAIRMAN'S ANNOUNCEMENTS

- 1 Apologies for Absence and to report the presence of any substitute Members
- 2 Declarations of Interest in matters coming before this meeting
- 3 To receive the minutes of the meeting held on 23 January 2018 1 - 6
- 4 To confirm that the items of business marked in Part I will be considered in Public and that the items marked Part II will be considered in Private
- 5 Council Support to Hillingdon Armed Forces Community Covenant 7 - 10
- 6 Cabinet Forward Plan 11 - 14
- 7 Work Programme 2017/18 15 - 18



Minutes

SOCIAL SERVICES, HOUSING AND PUBLIC HEALTH POLICY OVERVIEW COMMITTEE

23 January 2018

Meeting held at Committee Room 6 - Civic Centre,
High Street, Uxbridge UB8 1UW

	<p>MEMBERS PRESENT: Councillors: Wayne Bridges (Chairman) Jane Palmer (Vice-Chairman) Teji Barnes Peter Davis Becky Haggard Shehryar Ahmad-Wallana Tony Eginton Peter Money June Nelson Mary O'Connor (Co-Opted Member)</p>
	<p>OFFICERS PRESENT: Dan Kennedy - Deputy Director: Housing, Environment, Education, Health & Wellbeing Sandra Taylor - Assistant Director: Provider and Commissioned Care Peter Malewicz - Finance Manager: Social Care including Schools and Education Neil Fraser - Democratic Services Officer</p>
47.	<p>APOLOGIES FOR ABSENCE AND TO REPORT THE PRESENCE OF ANY SUBSTITUTE MEMBERS (<i>Agenda Item 1</i>)</p> <p>Apologies were received from Tony Zaman and Steve Hajioff.</p>
48.	<p>DECLARATIONS OF INTEREST IN MATTERS COMING BEFORE THIS MEETING (<i>Agenda Item 2</i>)</p> <p>None.</p>
49.	<p>TO RECEIVE THE MINUTES OF THE MEETING HELD ON 7 DECEMBER 2017 (<i>Agenda Item 3</i>)</p> <p>RESOLVED: That the minutes of the meeting held on 7 December 2017 be approved as a correct record.</p>
50.	<p>TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED IN PART I WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS MARKED PART II WILL BE CONSIDERED IN PRIVATE (<i>Agenda Item 4</i>)</p> <p>It was confirmed that there were no Part II items, and that all business would therefore be conducted in public.</p>

51. **2018/19 BUDGET PROPOSALS FOR SERVICES WITHIN THE REMIT OF SOCIAL SERVICES, HOUSING AND PUBLIC HEALTH POLICY OVERVIEW COMMITTEE** (*Agenda Item 5*)

Peter Malewicz, Finance Manager, introduced a report detailing budget proposals for services within the remit of the Social Services, Housing and Public Health Policy Overview Committee.

The Committee was advised that the draft revenue budget and Capital Programme was first considered by Cabinet at its meeting on 14 December 2017. The proposals were since under consultation before further consideration inclusive of comments from each POC, by Cabinet at its meeting on 15 February 2018. Cabinet would then make recommendations to full Council, who would meet to agree the budgets and Council Tax for 2018/19 on 22 February 2018.

The Council continued to operate within the Government's deficit reduction programme, with reductions in central government funding due to continue until at least the end of the decade. The Council was required to find savings of approximately £10m over the next year, and total savings in excess of £56m over the next five years. A growing population, both of younger and older residents, made finding these savings a challenge.

Service areas

Impact of Welfare Reform on Homelessness

The existing level of provision had been retained, with a forecast that the number of families within Temporary Accommodation could rise by more than 3% during 2018/19. However, preventative measures were expected to be sufficient to contain the cost of Homelessness above base budgets, and work was underway to cost the financial impact of the Homelessness Reduction Act and Universal Credit reforms announced in the Autumn Budget.

Members referred to figures included in recent Cabinet papers, which confirmed that the Council had approximately 200 households within B&B accommodation. The Budget report forecast a 3% uplift of families within temporary accommodation, but the provision was unchanged from the prior year. Would this provision be sufficient?

Officers confirmed that, as of the prior day, the Council now had 160 households in B&B's, which amounted to a 40% reduction since April 2017. The Council was seeking to avoid placements, and teams were now focussing on early intervention, which included finding alternate accommodation and negotiating with landlords for lower rent levels. There was capacity in the system to reduce projected spend, though the forthcoming introduction of Universal Credit, and the Council's obligations as a result of the Homelessness Reduction Act, would have an impact.

Members requested that an update on Homelessness and the relevant reforms be brought to a future meeting of the Committee.

SEN Transport

Demographic growth was expected to continue, with an uplift of approximately 5% in eligible student numbers. A major review of transport for SEN children was underway, (including route and vehicle optimisations, group pickups etc), with the aim of absorbing demographic growth within existing routes and services.

Members sought further clarity on the review of SEN Transport. Officers confirmed that as a result of the review, the number of vehicles had broadly reduced. Many children were now travelling to and from school in the most appropriate vehicle, and for some schools, the service had introduced a number of group pickups, all of which had reduced cost. Group pickups were felt to be beneficial to the children, as it increased their self reliance and independence, and despite initial concerns, feedback was very positive.

Members requested that a further update item on SEN Transport be brought to a future meeting of the Committee.

Adult Placements - Transitional Children

Projections forecasted an uplift equivalent to 39 new clients entering the system during 2018/19. It was noted that a number of clients were staying longer in educational establishments, part of which would be funded through the dedicated school grants and by implication would result in a lower cost of placement in the first instance on the Social Care budget.

Members sought confirmation on whether the reductions set out in the report were calculated per individual. Officers confirmed that the Council was reviewing the needs of residents on an individual basis. The Council was required to perform a Face Assessment for each individual, which assessed all areas of need and how to meet those needs. Individuals were then referred to relevant Health teams for a more specific needs assessment, and funding was then allocated by reviewing those needs against the most appropriate funding stream, such as the CCG. An appeals process was also open to residents, via an independent panel outside of the Borough.

In addition, the Council was attempting to manage children with more complex needs early (where there appeared to be a behavioural theme, which was no longer regarded as a primary need), before they transitioned into adult care, in an effort to reduce cost.

Adult Placements - General

Contingency requirement for other Adult Social Care placements was expected to grow as a result of underlying population growth. Annual uprating of client income to reflect the cost of care packages was expected to secure an additional 380k income, while reviews of current client, CCG and Continuing Healthcare contributions were expected to deliver a £1,759k reduction in the net cost of health care packages.

Over the last 18 months, the Council had worked with care providers to ensure a sustainable environment for open negotiations, to agree a stable budget that allowed the Council to secure skilled workers at a fair rate. For

example, Homecare had entered into a dynamic purchasing system framework, which allowed for a smoother transaction process within a new model, to follow and engage with providers directly.

Savings

A full schedule of savings proposals was outlined as Appendix A to the report.

Within Social Care, work was ongoing, including a review of the reablement service, to manage costs and promote opportunities for efficiencies and savings while limiting the impact on front live services. For example, Homecare, through Electronic Call Monitoring, would extract an effective procurement saving of £300k.

The Public Health Grant was expected to fall to £17,506k for 2018/19 in line with previously released allocations from the Department of Health (a year-on year reduction of £491k over the period 2015/16 to 2019/20.). Service Transformation proposals included a target of £491k to manage the cut in Public Health funding within services historically funded from the grant.

Housing Revenue Accounts

The Council's provision of housing, fully supported by rental income, remained ring fenced. Policy from Central Government set out a mandated reduction in rents of 1%, though the High Value Voids Levy was to be removed for 2018/19.

Capital Programme & Housing Units

Sandra Taylor, Assistant Director, Provider and Commissioned Care, elaborated on the Council's Capital Programme, and specifically the construction of the supported housing unit at Grassy Meadows.

The Committee was informed that accommodation at Grassy Meadows would comprise of flats. All aspects of the design and construction, both internal and external, had been designed to ensure that the facilities met the required standards for people with dementia.

The Grassy Meadows site would include a Dementia Centre as part of the supported housing on site, to open in June 2018. The Centre would include a dementia resource centre, a day care centre that could accommodate up to 30 people a day, and two clinic rooms for Health partners to use. Currently, the Council was working to identify potential residents. All residents on site would have access to 24 hour care support and 24 hour flexi support within their own flat.

Members requested that a further update on the new housing unit, alongside a Member visit to Grassy Meadows once open, be considered for a future meeting of the Committee.

Members Comments

Members discussed their proposed comments to the Corporate Services &

Partnerships Policy Overview Committee.

Labour Group Members queried the accuracy of a number of figures within the report, particularly the reduction figure of £1,877k for expenditure within adult placements, the figures for the HRA Budget Requirement, the inflation forecast figure of £47k for Residents Services, and Independent Living Recharges.

Labour Group Members asserted that they had found it difficult to draw conclusions on the budget while there was uncertainty over some of the figures contained therein.

It was requested that these figures be checked, and where appropriate elaborated upon, via email to Committee Members.

In addition, it was felt that the inflation forecast figure within the Group Budgets, with particular reference to inflation of care provider wages and rising business costs, was optimistically low. It was felt that this could have a detrimental impact on the Council's ability to attract skilled care workers versus competing Local Authorities.

Conservative Group Members praised the budget, and in particular the provision of a new swimming pool within Yiewsley / West Drayton, and the construction of two new housing units at Park View and Grassy Meadows. In particular, Members were enthused at the formation of a dementia centre at the Grassy Meadows site.

Committee Members discussed the format of the comments to be forwarded to the Corporate Services & Partnerships Policy Overview Committee. It was agreed that the clerk would review the required format of the comments, before drafting the Committee's response under consultation with the Chairman and Labour Lead.

RESOLVED:

- 1. That an update on Homelessness and the relevant reforms be brought to a future meeting of the Committee;**
- 2. That an update on SEN Transport be brought to a future meeting of the Committee;**
- 3. That an update on the new housing units at Park View and Grassy Meadows, be brought to a future meeting of the Committee;**
- 4. That a Member Visit to Grassy Meadows Dementia Centre be organised, once the Centre opens;**
- 5. That the Finance Manager provide Committee Members with additional clarity on the budget figures queried, specifically the reduction figure of £1,877k for expenditure within adult placements, the figures for the HRA Budget Requirement, the inflation figure of £47k for Residents Services, and Independent Living Recharges, by email; and**

	<p>6. That the clerk confirm the required format of the Committee's comments to the Corporate Services Policy Overview Committee, before drafting the comments under consultation with the Chairman and the Labour Lead.</p>
52.	<p>CABINET FORWARD PLAN (<i>Agenda Item 6</i>)</p> <p>RESOLVED: That the Cabinet Forward Plan be noted.</p>
53.	<p>WORK PROGRAMME 2017/18 (<i>Agenda Item 7</i>)</p> <p>Members noted that suggestions for information items, including the Council's Support to Hillingdon Armed Forces Community Covenant, and the Work of the Pembroke Centre and Hillingdon Mental Health, had been added to the programme for presentation at future Committee meetings.</p> <p>RESOLVED: That the Work Programme 2017/18 be noted.</p>
	<p>The meeting, which commenced at 7.00 pm, closed at 7.55 pm.</p>

These are the minutes of the above meeting. For more information on any of the resolutions please contact Neil Fraser - Democratic Services Officer on 01895 250692. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

Council support to Hillingdon Armed Forces Community Covenant Report for the Social Services, Housing and Public Health Overview and Scrutiny Committee

Contact Officer: John Wheatley
Telephone: 01895 556449

1. How many ex servicemen and women are there in the Borough?

There is very limited public information available on the size of the Armed Forces community. The national Census does not include questions relating to prior service in the Armed Forces. The exact number of ex-service men and women living in Hillingdon is not known, though Hillingdon has a reasonable idea of the numbers who are employed at RAF Northolt.

UK research carried out by the Royal British Legion and Forces in Mind Trust in 2014¹ found the following:

- There are around 6.2 million people within the ex-Service community in the UK.
- Nearly half of the adult ex-Service community are over the age of 75.
- Around 630,000 members of the adult ex-Service community are likely to be experiencing problems getting around outside the home.
- Large numbers (around 720,000) experience problems with self-care, including exhaustion and pain or difficulty looking after themselves. Mobility and self-care difficulties peak among those aged 75 or over.
- Depression affects around 480,000 members of the adult ex-Service community, around 370,000 report feeling lonely, and around 350,000 are recently bereaved.

The research also found that ex-service men and women are more likely to experience certain problems:

- Veterans aged 16-64 are more likely than the general population of the same age to report a long term illness that limits their activities (24% vs 13%).
- Working age veterans report living with a number of conditions, including depression (10% vs 6%), back problems (14% vs 7%), problems with their arms (9% vs 5%), legs or feet (15% vs 7%), difficulty hearing (6% vs 2%) and difficulty seeing (5% vs 1%), at a higher rate than the general population of the same age.
- Those of working-age (between 16 and 64) are less likely to be employed than the general population aged 16-64 (60% vs 73%), more likely to be unemployed (8% vs 5%) and more likely to be economically inactive (32% vs 22%).

¹ <https://www.britishlegion.org.uk/get-involved/campaign/public-policy-and-research/the-uk-ex-service-community-a-household-survey/>

- Altogether around 700,000 members of the working age ex-Service community (aged 16-64) are currently not in work.

One approach to quantifying the numbers of ex-service personnel that has been taken in some public service organisations has been to include a specific question to ask service users whether or not they have served or are serving in the armed forces. A number of Councils cited by the Royal British Legion have been able to compile data by, for example, asking a question of everyone using the main reception and customer contact centre, or by including a specific question in equalities monitoring forms.²

2. How is the covenant working to support those men and women?

Hillingdon Council recognises the disadvantage that Service personnel often face in accessing public services, and has responded to this by including an exception to the usual 10 year residency requirement and providing additional priority in the Social Housing Allocation Policy.³

Within the national School Admissions Code, admissions authorities must follow prescribed arrangements. This includes allocating a school place in advance of a child moving to the area when supporting information has been provided to evidence that a move will take place.

The Council has also set up a dedicated web page on admissions for forces families to draw attention to the national 2012 Schools Admissions Code, which introduced provisions intended to ensure that children of UK service personnel are not disadvantaged when applying for schools as a result of being posted at various locations. The provisions do not give automatic priority to service children over other children or guarantee that service children will get a place at a particular school.

3. Does the Council work with the armed forces to ensure older people/ex servicemen/women are involved in events and services available within the Borough?

The London Borough of Hillingdon was proud to sign the Armed Forces Community Covenant in June 2012. The Council appointed Councillor Douglas Mills, Cabinet Member for Community, Commerce and Regeneration as its Armed Forces

² Best Practice Guide to Community Covenants, Royal British Legion, <https://www.britishlegion.org.uk/get-involved/campaign/community-covenants/>

³ <https://modgov.hillingdon.gov.uk/ieListDocuments.aspx?CId=115&MIId=2611&Ver=4>

Champion, supported by a senior level Partnership Board and backed by an officer who acts as the contact point for the Community Covenant.

The Partnership Board remains in existence and Members agreed that they would meet if there were matters requiring discussion.

We are proud to maintain strong links with RAF Northolt in our borough. Northolt is now in its centenary year as a military flying station, and is home to the largest concentration of service personnel in London (across all three armed forces). We have been delighted to be party to several successful applications to the community covenant grant scheme to help build stronger links between residents and armed forces personnel.

We support the Public Open Days at the Base which are helping to build links with our schools and community groups. During the 2014 Open Day two youth orchestras and the Hayes Schools Community Choir took part. As part of their Centenary celebrations RAF Northolt personnel paraded through Uxbridge to exercise their Freedom of the Borough. The Homecoming Parade we organised for 63 Squadron when they returned from an Afghanistan deployment was attended by in excess of 20,000 people.

The Council arranges regular annual fishing days for armed forces personnel returning from operational deployments, to provide opportunities to relax with their families. These popular events are continued during the summer months, working with youth projects at RAF Northolt.

This helps us build links not only with armed forces families but also with volunteers who support the activity. We also ensure that all personnel who live on the base are issued with a Hillingdon First card which gives them access to a range of discounts in the Borough leisure facilities and car parks. We also provided the RAF Cadets with a new minibus.

We have built strong links with the RAF Music Service as Northolt is home to the Central Band of the RAF. The Central Band is a key partner with the Hillingdon Music Service and they have performed concerts and workshops for our music students and visited many schools across the Borough to promote musical excellence. This partnership includes providing use of the Winston Churchill Hall in Ruislip free of charge for RAF charity concerts.

The Council has invested £6m to build a new Education and Visitor Centre at the historic Battle of Britain Bunker on the former RAF Uxbridge site. This will provide first-class visitor and conference facilities from Spring 2018 at the site where Sir Winston Churchill witnessed events on 15 September 1940, the most significant day of the Battle of Britain.

Hillingdon is one of the first Local Authorities in the country and was among the first London Boroughs to gain a Silver Award under the Government's Employer

Part I - Members, Public and Press

Recognition Scheme, in recognition of the excellent support that we give to our Reservists. The award was successfully renewed in December 2017.

We celebrate Armed Forces Day annually and have previously held a series of special events including flag raising ceremonies, veterans' tea parties, and a public band concert. Our Borough Reservists all support Uniform to Work Day each year.

We are particularly proud of our links with veterans groups and charities. The Council has supported our local Normandy Veterans to make several trips to the Normandy beaches and all have been awarded the Civic Medal of the Borough in recognition of their wartime contributions. The Council also assisted several Normandy Veterans with applications to be awarded the Legion D'Honneur by the French Government. We have provided our local Gurkha community, many of whom have served with British armed forces, with dedicated space at one of our cemeteries.

The Council also supports the work of the Polish Air Force Memorial Committee and has jointly funded the cleaning of the Grade 2 Polish War Memorial in conjunction with the Polish Embassy. An annual ceremony at the Memorial has grown in importance year on year.

We actively support Remembrance Sunday events in all of our major town centres and hold a Two Minute Silence Ceremony on the Civic Centre Forecourt on 11 November each year. This includes the launch of maroon rockets across the Borough to signify the start and finish of the silence. In addition we have cleaned and restored all of the War Memorials in the Borough. Updated records of all the Borough's war memorials are in preparation.

The Council arranged a number of events to mark the centenary of the start of WW1. We laid two commemorative VC plaques in Harefield at the war memorial and have dedicated the village green as a 'centenary field' to preserve the area in perpetuity. We also compiled a detailed record of the background behind every named individual on WW1 war memorials in Hillingdon, publishing the results as a book 'We will remember them' displayed in each of our rebuilt and refurbished libraries and available free of charge to the families of those who gave their lives. Our Library Service also held over 100 WW1 events including the creation of a replica trench in one of the Libraries.

Agenda Item 6

CABINET FORWARD PLAN

Contact Officer: Neil Fraser
Telephone: 01895 250692

REASON FOR ITEM

The Committee is required to consider the Forward Plan and provide Cabinet with any comments it wishes to make before the decision is taken.

OPTIONS OPEN TO THE COMMITTEE

1. Decide to comment on any items coming before Cabinet
2. Decide not to comment on any items coming before Cabinet

INFORMATION

1. The Forward Plan is updated on the 15th of each month. An edited version to include only items relevant to the Committee's remit is attached below. The full version can be found on the front page of the 'Members' Desk' under 'Useful Links'.

SUGGESTED COMMITTEE ACTIVITY

1. Members decide whether to examine any of the reports listed on the Forward Plan at a future meeting.

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Ref	Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Public / Private Decision & reasons
SI = Standard Item each month									
Council Departments: RS = Residents Services SC = Social Care AD = Administration FD= Finance									
Cabinet - 15 March 2018									
SI	Reports from Policy Overview & Scrutiny Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed	TBC		TBC	CEO - Democratic Services			Public
Cabinet - 19 April 2018									
SI	Voluntary Sector Leases	Regular Report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	RS - Michael Patterson / Michelle Wilcox			Private (3)
SI	Reports from Policy Overview & Scrutiny Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed	TBC		TBC	CEO - Democratic Services			Public

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Agenda Item 7

WORK PROGRAMME 2017/18

Contact Officer: Neil Fraser
Telephone: 01895 250692

REASON FOR ITEM

This report is to enable the Committee to review meeting dates and forward plans. This is a standard item at the end of the agenda.

OPTIONS AVAILABLE TO THE COMMITTEE

1. To note dates for meetings 2017/18
2. To make suggestions for future working practices and/or reviews for the year 2017/18.

INFORMATION

All meetings to start at 7.00pm

Meetings	Room
28 June 2017 - CANCELLED	CR 6
20 July 2017	CR 6
5 September 2017	CR 6
2 October 2017	CR 6
6 November 2017	CR 5
7 December 2017	CR 6
23 January 2018	CR 6
27 February 2018	CR 6
22 March 2018	CR 6

Social Services, Housing and Public Health Policy Overview Committee

Work of the Committee 2016/17

20 July 2017	Budget Planning Report for SS,Hsg&PH
	Final Major Review Witness Session - Benefit Reforms
	Scoping Report for next Major Review
	Work Programme 2017/18
	Cabinet Forward Plan

5 September 2017	Major Review - Benefits Final Report
	Major Review Witness Session - Loneliness and Isolation in Older Residents
	Annual Complaints Report
	Cabinet Forward Plan
	Work Programme

2 October 2017	Major Review Second Witness Session - Loneliness and Isolation in Older Residents
	Annual Report: Adult Safeguarding Board
	Cabinet Forward Plan
	Work Programme

6 November 2017	Update on the Use of Assistive Technology/Telecare Line
	2017/19 BCF Plan
	Cabinet Forward Plan
	Work Programme

7 December 2017 (reserve meeting)	Adult Safeguarding Board - Report
	Major review Draft Final Report: Loneliness and Isolation

23 January 2018	Council Budget 2018/19
	Cabinet Forward Plan
	Work Programme
27 February 2018	Presentation/Information Item - Council support to Hillingdon Armed Forces Community Covenant
	Cabinet Forward Plan
	Work Programme
22 March 2018	Stroke Review - Update Report
	Adult Safeguarding Board - Draft Annual Report
	Cabinet Forward Plan
	Work Programme

*****Provisional Items for Municipal Year 2018/19*****

- Quality and capacity of the community mental health services in Hillingdon, covering adult mental health services, provided by LBH & CNWL

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